

Township of Belleville
Municipal Council
Regular Meeting
October 23, 2018
Minutes

Council Chambers
Town Hall

6:00 p.m. Pre-meeting Conference

Mayor Melham called the pre-meeting conference to order.

Roll Call	Present	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
	Also Present	Township Clerk Cavanagh Township Manager Tucci Township Attorney Martino
	Absent	Council Member Graziano

A. Private Executive Session to discuss litigation, negotiations and/or personnel.

Council Member Rovell moved to go into a private session; seconded by Council Member Cozzarelli.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
-----------	------	---

Council Member Rovell moved to go out of the private session; seconded by Council Member Cozzarelli.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
-----------	------	---

6:30 p.m. Regular Meeting

I. Call to Order

Mayor Melham called the regular meeting to order.

II. Roll Call

Roll Call	Present	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
	Also Present	Township Clerk Cavanagh Township Manager Tucci Township Attorney Martino

Absent Council Member Graziano

III. Pledge of Allegiance

IV. Sunshine Notice

Notice of this meeting was given to the press and to the public in accordance with the Open Public Meetings Law.

V. Presentation to Exodus Hair Salon for being one of the best barber shops in New Jersey.

VI. Approval of Minutes:

A. Regular Meeting of July 16, 2018

Council Member Cozzarelli moved to approve the minutes, as distributed; seconded by Council Member Rovell.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
-----------	------	---

B. Regular Meeting of September 11, 2018

Council Member Cozzarelli moved to approve the minutes as distributed; seconded by Council Member Rovell.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
-----------	------	---

VII. Report of the Manager

Township Manager Tucci reported the following items to the governing body:

- The Silver Lake Fire House is expected to open in the next couple of weeks.
- DPW completed the following work, repair of a 12 inch water pipe on Franklin Avenue and Belleville Avenue, all ramps for Route 21 were swept, Washington Avenue weeds were cut, 36 trees trimmed, and 12 stumps were ground.
- Negotiations continued with the PBA and correspondence has been sent to the FMBA and FOA asking them to come back to the table.
- Three streets still need to be re-paved.
- We are looking for an early budget for 2019.

VIII. Report of the Mayor

Mayor Melham reported the following items to the members of the governing body and to the public:

- It is the council's desire to wrap up the 2019 budget quickly.
- Washington Avenue is being cleaned and DOT is looking at an \$8 million- to \$10 million-improvement-project and it is about two or three years out from the start of the project.
- We are looking at upgrades to the parking meters on Washington Avenue.
- Events recently held were the Fire Department had a great open house on Friday, the Police Department had a walk to school and it was received widely, and the Food Truck and Music Festival was well attended and went off without a hitch.
- Upcoming activities include the Halloween Celebration at the Municipal Stadium on Saturday, a Veterans Day 5K Run is scheduled for November 10 and a Veterans Day Parade is scheduled for November 11.

IX. Communications:

- A. Ordinance received from the Essex County Board of Chosen Freeholders entitled, "Ordinance Naming the Playground in Essex County Belleville Park as the Essex County Eleanor Guarino Playground" in Honor of Community Activist Eleanor Guarino.

X. Ordinances:

- A. Ordinance for Public Hearing and Second and Final Adoption:

- 1. An Ordinance to Amend the Revised General Ordinances of the Township of Belleville, Section 16-9 Regulation of Rabbits, Pigeons and Fowl.

Council Member Rovell moved to open the public hearing;
seconded by Council Member Notari.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
-----------	------	---

No member of the public spoke on the ordinance.

Council Member Rovell moved to close the public hearing;
seconded by Council Member Notari.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
-----------	------	---

Council Member Rovell moved for the adoption of the ordinance;
seconded by Council Member Notari.

Roll Call Ayes Council Member Cozzarelli
 Council Member DePeña
 Council Member Notari
 Council Member Rovell
 Council Member Strumolo Burke
 Mayor Melham

XI. Public Comments

Council Member Rovell moved to open the meeting to public comments; seconded by Council Member Cozzarelli.

Roll Call Ayes Council Member Cozzarelli
 Council Member DePeña
 Council Member Notari
 Council Member Rovell
 Council Member Strumolo Burke
 Mayor Melham

Phyllis Frantantoni, Mt. Prospect Avenue, asked for a status report on a traffic light by Shop Rite on Washington Avenue. She feels the School No. 1 property needs to be maintained and the Essex County Sheriffs are entrapping drivers at the Hendricks Golf Course crosswalk on Belleville Avenue. She wants an ordinance prohibiting the distribution, sale, growth or warehousing of marijuana.

Vincent Frantantoni, Mt. Prospect Avenue, asked for an ordinance prohibiting the distribution, sale, growth or warehousing of marijuana. He wants parking meter enforcement on Washington Avenue.

Eugene Simmons, Cedar Hill Avenue, thanked the township for paving Maier Street. He would like a four-way stop sign on Cedar Hill Avenue.

Michael Sheldon, Floyd Street, would like a resolution in support of Senator Weinberg's OPMA and OPRA bill and the ordinances and resolution available on the website. He believes the pending zoning ordinance needs to be forwarded to the Planning Board. He would like a Shop Belleville program to be implemented here.

Victor Maffucci, Continental Avenue, wants to know if Belleville's water has been tested. Mr. Tucci noted the lead levels in Newark's water is not from the main or transmission lines. It is lead in the service lines.

Bruce asked for the crosswalks to be striped at the intersection of Stephens Street and Joralemon Street.

Robert Smith, Cortlandt Street, asked for more police presence on Cortlandt Street and Stephens Street for speeding enforcement.

Manny Lopez, Tappan Avenue, feels there is a difference between recreational and medical cannabis. He would like traffic enforcement for vehicles parked in a driveway that block sidewalks. He asked is the township being overcharged by Comcast and Verizon. He would like to illuminate the Welcome to Belleville signs. He wants an accounting of how many employees have completed the ransom ware training.

Mary Higgins, Brighton Avenue, requested a Welcome to Belleville sign at the corner of Mill Street and Franklin Avenue.

Carmella Fleischman, Franklin Street, wants the Silver Lake Firehouse opened.

Council Member Rovell moved to close the meeting to public comments; seconded by Council Member Cozzarelli.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
-----------	------	---

XII. Resolutions:

A. Consent Agenda:

Council Member Rovell moved for the adoption of the consent agenda; seconded by Council Member Cozzarelli.

Mayor Melham removed Resolution No. 7, 8 and 10 from the consent agenda.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
-----------	------	---

1. Resolution Authorizing the Township Treasurer to Issue Checks in Payment of Bills.
2. Resolution to Affirm the Township of Belleville's Civil Rights Policy with Respect to All Employees, Volunteers, Independent Contractors and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers.
3. Resolution Authorizing Approval to Submit an Electronic Application for Drunk Driving Enforcement Fund.
4. Resolution Authorizing Approval to Submit an Electronic Grant Application for Drive Sober or Get Pulled Over 2018 Year End Holiday Crackdown.
5. Resolution Authorizing Approval to Accept Funding for Division of Highway Traffic Safety's Pedestrian Safety Enforcement and Education Fund Grant.
6. Resolution Awarding a Contract for Grantsman Services for the Township of Belleville.
7. Resolution Designating October 2018 as Breast Cancer Awareness Month in the Township of Belleville.

Council Member Rovell moved for the adoption of the resolution; seconded by Council Member Cozzarelli.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
-----------	------	---

8. Resolution Authorizing Issuance of Plenary Retail Consumption Licenses for the Period Beginning July 1, 2018 to June 30, 2019.

Council Member Rovell moved for the adoption of the resolution; seconded by Council Member Cozzarelli.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke
	Abstain	Mayor Melham

9. Resolution Authorizing Change Order No. 1 to the Agreement with Garden State Fireworks, Inc.

10. Resolution Congratulating Exodus Hair Studio, Inc. For Being Named the Twenty-fifth Best Barber Shop in New Jersey.

Council Member Rovell moved for the adoption of the resolution; seconded by Council Member Cozzarelli.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke Mayor Melham
-----------	------	---

11. Resolution Establishing Errata and Revisions to the Township of Belleville Employee Manual.

XIII. New Business

- A. Resolution Authorizing Place-to-Place Transfer of Plenary Retail Distribution License of Chokshi Beverages, Inc. t/a Liquor City from 542 Washington Avenue, Belleville, New Jersey to 481 Washington Avenue, Belleville, New Jersey.

Council Member Rovell moved for the adoption of the resolution; seconded by Council Member Cozzarelli.

Roll Call	Ayes	Council Member Cozzarelli Council Member DePeña Council Member Notari Council Member Rovell Council Member Strumolo Burke
-----------	------	---

Abstain

Mayor Melham

- B. Resolution Authorizing Issuance of Plenary Retail Consumption License for the Period Beginning July 1, 2017 to June 30, 2018 and July 1, 2018 to June 30, 2019.

Council Member Rovell moved for the adoption of the resolution; seconded by Council Member Cozzarelli.

Roll Call

Ayes

Council Member Cozzarelli
Council Member DePeña
Council Member Notari
Council Member Rovell
Council Member Strumolo Burke

Abstain

Mayor Melham

XIV. Adjournment

Council Member Rovell moved to adjourn the meeting; seconded by Council Member Cozzarelli.

Roll Call

Ayes

Council Member Cozzarelli
Council Member DePeña
Council Member Notari
Council Member Rovell
Council Member Strumolo Burke
Mayor Melham

*Approved by
Mayor and Council
on November 27, 2018
Kerry A. Cap
Municipal Clerk*

Date: *Sept 25, 2018* 1st Reading
Oct 15, 2018 Legal Adv.
Nov 1, 2018 Legal Adv.
Oct 23, 2018 2nd Reading
 and Final Passage

Ordinance No. *3508*

ORDINANCE
 of the
Township of Belleville, N. J.

OR#1 9.25.18
OR#1 10.23.18

Approved as to Form and Legality

Factual contents certified to by

[Signature]
 Township Attorney

..... Title

Mayor *Colleen Britton, Dir. of Health Department*
 Council Member Presents the following Ordinance

Council Member *ROVELL* Moved for the adoption of the Ordinance

Seconded by Council Member *NOTARI*

"AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF BELLEVILLE, SECTION 16-8.30 REGULATION OF RABBITS, PIGEONS AND FOWL"

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF BELLEVILLE, NEW JERSEY:

Section I: That Section 16-8.30 of the entitled ordinance is hereby amended by **adding** the following:

16-8.30 Regulation for Rabbits, Pigeons and Fowl.

No person(s) shall keep on his property, or in his possession, or permit to be kept, any rabbits, live chickens, pigeons, or fowl in excess of six (6) (Excepting those persons engaged in the keeping of fowl for commercial purposes in the business zone), in number nor shall such animals or fowl be permitted to run or fly at large within the Township of Belleville. No person(s) shall have or keep any animals for the purpose of breeding. Such animals and fowl shall be confined in a suitable house or coop with an enclosed runway and house or coop shall be no less than 30 feet from a human dwelling, store, or office building and not less than 10 feet from any neighboring property line. Such house or coop shall be thoroughly cleaned weekly or more often, and may be subject to periodic inspection by the Health Department. A property survey must be submitted to the Health Department showing the proposed location of the house or coop. Houses or coops must be registered with the Health Department along with an annual fee of \$50.00

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date *October 23, 2018*

RECORD OF VOTE									
COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO				X	STRUMOLO BURKE	X			
MELHAM									

Sign: _____
 X—Indicates Vote N.V.—Not Voting AB—Absent

Adopted on first reading at a meeting of the Municipal Council of the Township of Belleville, N. J. on *Sept 25, 2018*

Adopted on second reading and final passage on *Oct 23, 2018* after public hearing.

Certified to by me this *23rd* day of *October 2018*

[Signature]
 Township Clerk

..... Resolution of the Township of Belleville, N. J.

R#1
10-23-18

No. 18-255
TITLE:

Date of Adoption . . . October 23, 2018

"Resolution Authorizing the Township Treasurer to Issue Checks in Payment of Bills"

[Signature]
Approved as to Form and Legality
Township Attorney

Factual contents certified to by
Title

Mayor
Council MemberPresents the following Resolution

Council Member RovellMoved for the adoption of the Resolution

Seconded by Council Member Cozzarelli

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

That, bills be paid from the funds listed on this resolution

Current Fund	\$3,380,043.97
Water Fund	\$300,241.92
Capital Fund	\$129,731.37
Trust Fund	\$2,465.00
Water Capital Fund	
Total All Funds	\$3,812,482.26

CHECKS PAID OUTSIDE OF MEETING - RATIFICATION
TOTAL \$415,565.93

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date <u>Oct. 23, 2018</u>									
RECORD OF VOTE									
COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO				X	STRUMOLO BURKE	X			
MELHAM	X								
Sign:									

X—Indicates Vote N.V.—Not Voting AB—Absent

Certified to by me this 23rd day of Oct 2018

[Signature]
Municipal Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 10/18/18 Report Format: Condensed

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
10/12/18	FHB	18-01771	Acct L144758 Inv 3022309016	B0795	BAKER & TAYLOR BOOKS	143.96
10/12/18	FHB	18-01781	Acct Belleville Inv 20595	C6653	CAMBRIDGE SECURITY SRVCS. CORP	195.00
10/12/18	FHB	18-01852	Acct L660415 Inv 3022319951	B0795	BAKER & TAYLOR BOOKS	149.46
10/12/18	FHB	18-01854	Acct L660415 INV 3022319952	B0795	BAKER & TAYLOR BOOKS	170.35
10/12/18	FHB	18-01855	L660415	B0795	BAKER & TAYLOR BOOKS	117.82
10/12/18	FHB	18-01964	Inv Q31020150 Acct 75005135	B0795	BAKER & TAYLOR BOOKS	107.92
10/12/18	FHB	18-01992	Acct 75005135 Inv Q31651750	B0795	BAKER & TAYLOR BOOKS	64.33
10/12/18	FHB	18-01994	Acct 7237823	U6609	ULINE, INC.	431.07
10/12/18	FHB	18-01999	Acct L144758 Inv 3022320016	B0795	BAKER & TAYLOR BOOKS	52.09
10/12/18	FHB	18-02049	L660415 Inv 3022357108	B0795	BAKER & TAYLOR BOOKS	202.98
10/12/18	FHB	18-02063	L660415	B0795	BAKER & TAYLOR BOOKS	159.93
10/12/18	FHB	18-02093	Acct L435366 Inv 3022341382	B0795	BAKER & TAYLOR BOOKS	22.25
10/12/18	FHB	18-02120	AFA Customer 0493376 8/28/18	A3411	AFA PROTECTIVE SYS INC	415.00
10/12/18	FHB	18-02121	Landscaping Inv CJD-22721	C6695	CJD PROPERTY SERVICES, INC.	300.00
10/12/18	FHB	18-02122	Aug2018 In/Out window Cleaning	S3736	SILVER STREAK, INC	350.00
10/12/18	FHB	18-02123	Install 2 Flushometers	W6708	WINDHEIM PLUMBING & HEATING CO	1,295.00
10/12/18	FHB	18-02131	Inv 3022348937 AYAT	B0795	BAKER & TAYLOR BOOKS	35.67
10/12/18	FHB	18-02234	Acct BPL Invoice 50496	E6685	EXIGENT TECHNOLOGIES, LLC	739.00
10/12/18	FHB	18-02235	Acct BPL Invoice 50424	E6685	EXIGENT TECHNOLOGIES, LLC	330.00
Total for Batch: FHB						5,281.83
10/12/18	NG	18-02146	PAYMENT FOR OCTOBER 26, 2018	B0777	BELLEVILLE BOARD OF ED	1,929,117.00
Total for Batch: NG						1,929,117.00
Total for Date: 10/12/18						Total for All Batches: 1,934,398.83

10/16/18	NG	18-00284	GENERATOR MAINTENANCE JAN 2018	F6363	FM GENERATOR INC.	150.00
10/16/18	NG	18-01790	COPIER REPAIR PARTS&LABOR LAW	C6269	CANON SOLUTIONS AMERICA INC	198.44
10/16/18	NG	18-01872	DEDICATION PLAQUES	R4053	R & R TROPHY & SPORTING GOODS	431.72
10/16/18	NG	18-01874	WATER DEPARTMENT SUPPLIES	V1561	VERONA INDUSTRIAL & BUILDING	1,490.00
10/16/18	NG	18-02027	TAX BILL REIMBURSEMENT	N0265	NEWARK WATER	1,000.00
10/16/18	NG	18-02081	CELL PHONES/AIRCARDS PD	A6675	AT&T MOBILITY LLC	1,845.66
10/16/18	NG	18-02129	MULCH FOR 911 MEMORIAL	L5158	LANDSCAPE SUPPLY, INC	304.00
10/16/18	NG	18-02147	TNR (TRAP-NEUTER-RELEASE)	S6694	ST. HUBERT'S ANIMAL	1,000.00
10/16/18	NG	18-02148	HORNET/WASP TREATMENT	B6601	BHB PEST ELIMINATION	250.00
10/16/18	NG	18-02149	BELLEVILLE FLAGS	I2370	INT'L ELECTRICAL & FLAG	260.00
10/16/18	NG	18-02151	AUGUST 2018 CAR WASHES	K6391	KC CAR WASH INC.	290.50
10/16/18	NG	18-02152	Legal Services	D6538	DiFRANCESCO, BATEMAN, KUNZMAN,	340.00
10/16/18	NG	18-02153	Legal Services	M6539	MCKENZIE, ELIZABETH C., PP,PA	62.50
10/16/18	NG	18-02154	INVESTIGATIONS 8/1-8/31/2018	T6384	TRANSUNION RISK & ALTERNATIVE	243.00
10/16/18	NG	18-02155	TITLE CODE T13 (POLICE)	L5041	LEXISNEXIS, INC	78.00
10/16/18	NG	18-02157	TRAINING REGISTRATION	A5649	AWARENESS PROTECTIVE CONS, LLC	790.00
10/16/18	NG	18-02158	COPIER RENTAL AUGUST 2018	C6288	CANON FINANCIAL SERVICES, INC	756.60
10/16/18	NG	18-02159	USAGE FOR AUGUST 2018	L4582	LANGUAGE LINE SERVICES, INC.	50.00
10/16/18	NG	18-02161	(POLICE)COPIER IR4245-RKM05146	C6288	CANON FINANCIAL SERVICES, INC	130.00
10/16/18	NG	18-02162	POLICE COPIER MAINT. RKM05146	C6269	CANON SOLUTIONS AMERICA INC	35.60
10/16/18	NG	18-02163	POLICE COPIER MAINT. RKJ15252	C6269	CANON SOLUTIONS AMERICA INC	37.20
10/16/18	NG	18-02164	AIRCARDS 7/11-8/10-(782234858)	V4763	VERIZON WIRELESS	603.73
10/16/18	NG	18-02165	COPIER RENTAL IR4235 RKJ15252	C6288	CANON FINANCIAL SERVICES, INC	126.75
10/16/18	NG	18-02167	VINYL SIGNS	V0363	VERNA PRINTING	70.00
10/16/18	NG	18-02169	REIMBURSEMENT FLOWERES 911	B5314	BREINER, NICHOLAS	200.00

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
10/16/18	NG	18-02175	2018 Municipal Election Rent	A5778	AMERICAN LEGION POST NO 299	300.00
10/16/18	NG	18-02179	ICE CREAM DIXIE CUPS	M6116	MAGLIONE'S ITALIAN ICES, LLC	1,100.00
10/16/18	NG	18-02180	JUST A PARTY BANNERS/SIGNS	S4086	SIGN POST, LLC	265.00
10/16/18	NG	18-02181	JUST A PARTY ENTERTAINMENT	S6704	SAGARESE, WILLIAM	900.00
10/16/18	NG	18-02183	STREET MAINTENANCE MATERIALS	N0264	NEWARK ASPHALT CORP	760.27
10/16/18	NG	18-02185	RECYCLING SERVICES	A6516	ATLANTIC COAST FIBERS	12,334.65
10/16/18	NG	18-02186	AUGUST 2018 GARBAGE CONTRACT	S5056	SUBURBAN DISPOSAL, INC.	108,083.33
10/16/18	NG	18-02187	BULKY WASTE DISPOSAL	W5075	WASTE MANAGEMENT OF NJ, INC	4,366.61
10/16/18	NG	18-02195	GRANTSMAN SERVICES, JULY, 2018	M6549	MILLENIUM STRATEGIES	4,000.00
10/16/18	NG	18-02200	#982557960 08/2-09/01/18 CODE	V4763	VERIZON WIRELESS	526.35
10/16/18	NG	18-02201	TRANSMISSION WORK	T4935	TRA-PAR TRANSMISSION INC.	4,814.00
10/16/18	NG	18-02202	PARTS FOR RIDE ON MOWER	S0343	STORR TRACTOR CO	1,460.20
10/16/18	NG	18-02203	342105337 07/11-08/10/18	V4763	VERIZON WIRELESS	294.13
10/16/18	NG	18-02206	REPAIR ENGINE #3 (FIRE DEPT.)	J6051	J-SONS EQUIPMENT OVERHAUL INC.	1,445.85
10/16/18	NG	18-02207	TIRE REPAIR, ALIGNMENT, ETC. FIRE	B0051	BRADLEY TIRE SERVICE INC	117.00
10/16/18	NG	18-02208	BATTERIES (FIRE DEPT.)	V1561	VERONA INDUSTRIAL & BUILDING	196.58
10/16/18	NG	18-02209	OUT OF TOWN TOW ENGINE#3 FIRE	N0267	NICOLETTE AUTO BODY WORKS INC	475.00
10/16/18	NG	18-02210	JETPACKS&IPADS 342147491 FIRE	V4763	VERIZON WIRELESS	304.08
10/16/18	NG	18-02211	"H" & "M" OXYGEN RENTALS, ETC.	I4994	I.D.M. MEDICAL GAS CO	354.34
10/16/18	NG	18-02214	PSYCHOLOGICAL EVALUATIONS FIRE	M5351	METROPOLITAN CENTER FOR	1,800.00
10/16/18	NG	18-02215	AMBULANCE BILLING APRIL/MAY 18	R6057	REVENUE GUARD EMS CLAIMS MNGMT	12,933.88
10/16/18	NG	18-02222	TISSUES, WIPES (ENGINEERING)	O6305	OFFICE CONCEPTS GROUP, INC.	465.05
10/16/18	NG	18-02224	CARPET CLEANING (REC DEPT.)	C5911	CHARLES TAYLOR	380.00
10/16/18	NG	18-02226	GASOLINE JUNE-AUGUST 2018	A6687	ALLIED OIL	3,319.77
10/16/18	NG	18-02227	DIESEL JUNE-AUGUST 2018	A6687	ALLIED OIL	14,473.61
10/16/18	NG	18-02228	GASOLINE 07/27/18-09/04/2018	A6687	ALLIED OIL	22,803.20
10/16/18	NG	18-02232	SCOTT FACE PIECES (FIRE DEPT.)	N1708	NJ FIRE EQUIPMENT COMPANY	1,933.20
10/16/18	NG	18-02242	NJPO MEMBERS TRAINING 10/6/18	N2812	NJ PLANNING OFFICIAL	340.00
10/16/18	NG	18-02252	FLUZONE QIV 17-18 60 MCG/0.5ML	S5595	SANOFI PASTEUR, INC.	586.18
10/16/18	NG	18-02255	WATER COOLER RENTAL	R6507	READY REFRESH	367.64
10/16/18	NG	18-02256	FLUZONE QIV 18-19 60 MCG/0.5ML	S5595	SANOFI PASTEUR, INC.	1,568.70
10/16/18	NG	18-02265	EXTERMINATING SERVICES	C6223	CAMPBELL CONSTRUCTION COMPANY	225.00
10/16/18	NG	18-02274	GENERAL PEST CONTROL-QUARTERLY	B6601	BHB PEST ELIMINATION	495.00
10/16/18	NG	18-02279	BULK SALT	M6414	MORTON SALT, INC.	6,749.02
10/16/18	NG	18-02284	2018-2019 RECYCLING CALENDARS	P0298	PRINTING TECHNIQUES	15,490.00
10/16/18	NG	18-02285	JUST A PARTY ENTERTAINMENT	C6231	CETRELL, RAY	200.00
10/16/18	NG	18-02289	2018 ROAD PROGRAM	G6634	GRANADA CONSTRUCTION CORP.	116,296.29
10/16/18	NG	18-02296	8/11/18-09/10/18 342105337	V4763	VERIZON WIRELESS	297.73
10/16/18	NG	18-02297	Overnight Package to Google	F1461	FEDERAL EXPRESS CORP	50.36
10/16/18	NG	18-02300	POLICE VEHICLE PARTS	M0235	MODERN AUTO PARTS CO	1,756.51
10/16/18	NG	18-02301	DPW VEHICLE PARTS	M0235	MODERN AUTO PARTS CO	1,136.28
10/16/18	NG	18-02306	COLORING BOOKS FORE PREVENTION	J5385	JOSHUA MARCUS GROUP LLC	1,120.00
10/16/18	NG	18-02307	PIPE, LUMBER (FIRE DEPT.)	V1561	VERONA INDUSTRIAL & BUILDING	221.65
10/16/18	NG	18-02310	REIMBURSEMENT CHIEF CARUSO	C0500	CARUSO, ROBERT	217.24
10/16/18	NG	18-02312	MOTOR 2006 FORD EXPLORER FIRE	M0235	MODERN AUTO PARTS CO	3,797.08
10/16/18	NG	18-02313	APPARATUS PARTS, LABOR, ETC. FIRE	A2493	ABSOLUTE FIRE PROTEC CO INC	701.45
10/16/18	NG	18-02315	EXTINGUISHERS INSPECTED (FIRE)	F1684	FIRE FIGHTERS EQUIP CO., INC.	990.50
10/16/18	NG	18-02316	EXPANDED OPIATES (FIRE DEPT.)	D5652	DYNAMIC TESTING SERVICE	940.00
10/16/18	NG	18-02319	NJLM 2018 RESERVATIONS (PLANN)	H6707	HARD ROCK HOTEL & CASINO	3,398.00
10/16/18	NG	18-02320	COURT REPORTER 8/09/18PLANNING	Q5716	QUICK COURT REPORTING, LLC	270.00
10/16/18	NG	18-02325	OFFICE SUPPLIES (CODE DEPT.)	O6305	OFFICE CONCEPTS GROUP, INC.	600.31
10/16/18	NG	18-02328	CARTRIDGES (MANAGER)	O6305	OFFICE CONCEPTS GROUP, INC.	74.97
10/16/18	NG	18-02348	PUBLIC COMMUNITY WATER SYS TAX	S1430	STATE OF NJ SFWTR	2,020.43
10/16/18	NG	18-02349	4TH QUARTER 2018	P0781	PASSAIC VALLEY SEWERAGE	757,626.08

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
10/16/18	NG	18-02350	MEETING SEPTEMBER 10, 2018	S1854	SECOND RIVER JOINT MTG	2,268.28
10/16/18	NG	18-02351	POSTAGE FOR WATER BILLS	U1007	U S POSTAL SERVICE	3,000.00
10/16/18	NG	18-02352	POSTAGE FOR MAIL MACHINE	U4160	UNITED STATES POSTAL SERVICE	3,000.00
10/16/18	NG	18-02355	ENGINEERING SERVICES	M2454	MASER CONSULTING PA	9,638.00
Total for Batch: NG						1,146,392.50
Total for Date: 10/16/18						Total for All Batches: 1,146,392.50
<hr/>						
10/18/18	MB	18-02365	ASSESSORS DUES 2018	A3987	ASSOC MUN. ASSESSORS ESSEX CTY	200.00
10/18/18	MB	18-02399	DENTAL ADMINISTRATIVE EXPENSE	B0774	HORIZON BC/BS OF NEW JERSEY	26,661.40
Total for Batch: MB						26,861.40
10/18/18	NG	18-02046	LEGAL NOTICES 09/17/2018	N6396	NJ ADVANCE MEDIA	448.15
10/18/18	NG	18-02142	OFFICE SUPPLIES (REC. DEPT)	O6305	OFFICE CONCEPTS GROUP, INC.	196.80
10/18/18	NG	18-02143	OFFICE SUPPLIES	O6305	OFFICE CONCEPTS GROUP, INC.	1,503.50
10/18/18	NG	18-02150	GUTTER REPAIR SR.CENTER	A5734	AMAZON GUTTER, LLC	900.00
10/18/18	NG	18-02219	BANNERS FOR MOVIE NIGHT (REC.)	S6693	SIGNARAMA CLIFTON	150.00
10/18/18	NG	18-02254	STOP LOSS INSURANCE	S6656	SUN LIFE FINANCIAL	55,405.54
10/18/18	NG	18-02266	PARTS FOR SMALL SALTER	J0179	JERSEY POWER EQUIP	79.95
10/18/18	NG	18-02277	GASOLINE/DIESEL 09/05-09/09/18	A6687	ALLIED OIL	11,246.12
10/18/18	NG	18-02311	FREON, LABOR REPAIRS EMS#3FIRE	N6079	NEW JERSEY EMERGENCY VEHICLES	246.16
10/18/18	NG	18-02314	BRAKE DRUM,SEAL,PADS,ETC. FIRE	A0024	AUTOMOTIVE BRAKE CO	3,869.70
10/18/18	NG	18-02322	CHEERING SUPPLIES (REC.DEPT.)	N6023	NUTLEY PARK SHOPRITE, INC	114.76
10/18/18	NG	18-02326	OFFICE SUPPLIES (TAX & WATER)	O6305	OFFICE CONCEPTS GROUP, INC.	229.29
10/18/18	NG	18-02327	OFFICE SUPPLIES (TAX & WATER)	O6305	OFFICE CONCEPTS GROUP, INC.	264.14
10/18/18	NG	18-02390	MUNICIPAL ALLIANCE-BD OR ED	B0777	BELLEVILLE BOARD OF ED	21,069.07
10/18/18	NG	18-02397	PAYMENT OF WATER SEPT. 2018	N0265	NEWARK WATER	288,816.49
10/18/18	NG	18-02400	EMPLOYEE VISION CARE	V6594	VISION SERVICE PLAN INS. CO.	2,905.83
10/18/18	NG	18-02402	EMPLOYEE PRESCRIPTION COVERAGE	B6456	BENECARD SERVICES LLC	311,622.97
10/18/18	NG	18-02409	POLICE VEHICLE PARTS	M0235	MODERN AUTO PARTS CO	1,846.16
10/18/18	NG	18-02410	WATER TESTING	E6482	EUROFINS QC, INC.	3,915.00
Total for Batch: NG						704,829.63
Total for Date: 10/18/18						Total for All Batches: 731,691.03

Batch Id	Batch Total
Total for Batch: FHB	5,281.83
Total for Batch: MB	26,861.40
Total for Batch: NG	3,780,339.13
Total Of All Batches:	<u>3,812,482.36</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
*****CURRENT FUND*****	8-01	3,342,024.80	0.00	0.00	3,342,024.80
*****WATER BUDGET*****	8-05	<u>300,241.92</u>	<u>0.00</u>	<u>0.00</u>	<u>300,241.92</u>
Year Total:		3,642,266.72	0.00	0.00	3,642,266.72
*****CAPITAL FUND*****	C-04	129,731.37	0.00	0.00	129,731.37
GRANT FND NON BDGT ACC'S	G-02	38,019.27	0.00	0.00	38,019.27
*****TRUST FUND*****	T-03	2,465.00	0.00	0.00	2,465.00
Total Of All Funds:		<u>3,812,482.36</u>	<u>0.00</u>	<u>0.00</u>	<u>3,812,482.36</u>

CHECKS PAID OUTSIDE OF MEETING – OCTOBER 23, 2018

RATIFICATION – ALREADY PAID

10/10 HORIZON WEEK 10/1/18-10/7/18	\$240,355.39
10/11 SERRANO'S ACADEMY PERFORMING ARTS PO #18-02379	\$500.00
10/11 SWEETS & CORTADITOS PO #18-02381	\$415.00
10/12 DCRP PAYMENT 3RD QTR	\$4,048.06
10/12 NJ DEPT OF HEALTH & SR SERVICES SEPT 2018	\$23.40
10/12 ASSOCIATED HUMANE SOCIETIES SEPT. 2018	\$8,583.33
10/15 ANTHONY RODRIGUEZ MUSIC GROUP PO #18-02435	\$1,475.00
10/15 NEW LINE ENTERTAINMENT PO #18-02432	\$1,600.00
10/16 JERSEY SOUND PO #18-02436	\$1,100.00
10/16 EL MERENGUITO RESTAURANT PO #18-02380	\$800.00
10/17 HORIZON WEEK 10/8/18-10/14/18	\$156,315.75
10/17 NICHOLAS FABBRICATORE JR. PO #18-02434	\$350.00
TOTAL	\$415,565.93

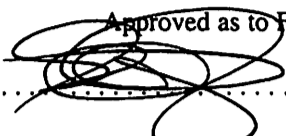
R#2
10.23.18

..... Resolution of the Township of Belleville, N. J.

No. 18256
TITLE:

Date of Adoption .. October 23, 2018

A RESOLUTION TO AFFIRM THE TOWNSHIP OF BELLEVILLE'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

Approved as to Form and Legality

.....
Township Attorney

Factual contents certified to by
.....
Title

Mayor Mauro Tucci, Township Manager

Council Member Presents the following Resolution

Council Member Rowell Moved for the adoption of the Resolution

Seconded by Council Member Cozzarelli

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

WHEREAS, it is the policy of the Township of Belleville to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of Belleville has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Township of Belleville that:

Section 1: No official, employee, appointee or volunteer of the Township of Belleville by whatever title known, or any entity that is in any way a part of the Township of Belleville shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of Belleville's business or using the facilities or property of the Township of Belleville.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of Belleville to provide services that otherwise could be performed by the Township of Belleville.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Township Manager shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Township Manager shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of Belleville as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Township Manager shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Township Manager shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of Belleville. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of Belleville's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township of Belleville in order for the public to be made aware of this policy and the Township of Belleville's commitment to the implementation and enforcement of this policy.

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date <u>Dec. 22, 2018</u>									
RECORD OF VOTE									
COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO				X	STRUMOLO BURKE	X			
MELHAM	X								
Sign:									
X—Indicates Vote			N.V.—Not Voting			AB—Absent			

Certified to by me this 22nd day of Dec 2018

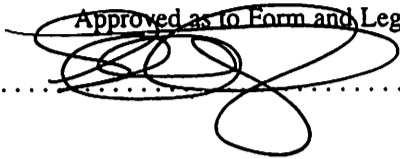
..... Keey A. Cowan
Municipal Clerk

K#3
10-23-18

No. 18-257
TITLE:

Date of Adoption October 23, 2018

"RESOLUTION AUTHORIZING APPROVAL TO SUBMIT AN ELECTRONIC APPLICATION FOR DRUNK DRIVING ENFORCEMENT FUND"

Approved as to Form and Legality

Township Attorney

Factual contents certified to by
Title Mark Minichini, Chief of Police

Mayor
Council Member Mark Minichini; Chief of Police Presents the following Resolution
Council Member *Rovell* Moved for the adoption of the Resolution
Seconded by Council Member *Cozzarelli*

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

WHEREAS, the Mayor and Municipal Council of the Township of Belleville formally approves the application for the above stated; and

WHEREAS, the Mayor, Municipal Clerk and Chief of Police are hereby authorized to submit an electronic application identified as *Drunk Driving Enforcement Fund* to the New Jersey Division of Highway Traffic Safety on behalf of the Township of Belleville.


NOW, THEREFORE, BE IT RESOLVED that the Mayor, Municipal Clerk and Chief of Police are hereby authorized to sign the agreement on behalf of the Township of Belleville and their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the agreement.

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date *Oct. 23, 2018*

RECORD OF VOTE									
COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO				X	STRUMOLO BURKE	X			
MELHAM	X								

Sign: X—Indicates Vote N.V.—Not Voting AB—Absent

Certified to by me this *23rd* day of *Oct.* *2018*


Municipal Clerk
Minichini Lopez

No. 18-258
TITLE:

Date of Adoption October 23, 2018

"RESOLUTION AUTHORIZING APPROVAL TO SUBMIT AN ELECTRONIC GRANT APPLICATION FOR DRIVE SOBER OR GET PULLED OVER 2018 YEAR END HOLIDAY CRACKDOWN"

Approved as to Form and Legality

Factual contents certified by

Township Attorney

Title

Mayor Mark Minichini, Chief of Police

Mark Minichini, Chief of Police

Council MemberPresents the following Resolution

Council Member *Rovell*Moved for the adoption of the Resolution

Seconded by Council Member *Cozzarelli*

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

WHEREAS, the Mayor and Municipal Council of the Township of Belleville formally approves the grant application for the above stated; and

WHEREAS, the Mayor, Municipal Clerk and Chief of Police are hereby authorized to submit an electronic grant application identified as *Drive Sober or Get Pulled Over Year End Holiday Crackdown* to the New Jersey Division of Highway Traffic Safety on behalf of the Township of Belleville.

NOW, THEREFORE, BE IT RESOLVED that the Mayor, Municipal Clerk and Chief of Police are hereby authorized to sign the grant agreement on behalf of the Township of Belleville and their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the agreement.

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date *Oct. 23, 2018*

RECORD OF VOTE

COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO				X	STRUMOLO BURKE	X			
MELHAM	X								

Sign:

X—Indicates Vote

N.V.—Not Voting

AB—Absent

Certified to by me this *23rd* day of *Oct* 2018

Kevin A. Cozzarelli
Municipal Clerk
Minichini
Treasurer

K#3
10.23.18

No. 18-259

Date of Adoption October 23, 2018

TITLE:

RESOLUTION AUTHORIZING APPROVAL TO ACCEPT FUNDING FOR NJ DIVISION OF HIGHWAY TRAFFIC SAFETY'S PEDESTRIAN SAFETY ENFORCEMENT AND EDUCATION FUND GRANT

Approved as to Form and Legality
[Signature]
Township Attorney

Factual contents certified to by
Title

Mayor Mark Minichini, Chief of Police

Council Member Presents the following Resolution

Council Member *Rovell* Moved for the adoption of the Resolution

Seconded by Council Member *Cozzarelli*

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

WHEREAS, the Township of Belleville has applied for and was approved funding in the amount of \$15,000; and

WHEREAS, the Mayor and Township Council are hereby authorized to accept the award identified as FY2019 Pedestrian Safety Grant Program from the New Jersey Division of Highway Traffic Safety on behalf of the Township of Belleville.

NOW, THEREFORE, BE IT RESOLVED that the Mayor, Municipal Clerk and the Township Council are hereby authorized to sign the grant agreement on behalf of the Township of Belleville and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the agreement.

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date <i>Dec. 23, 2018</i>									
RECORD OF VOTE									
COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO				X	STRUMOLO BURKE	X			
MELHAM	X								
Sign:									
X—Indicates Vote			N.V.—Not Voting			AB—Absent			

Certified to by me this *23rd* day of *Dec*, 2018

[Signature]
Municipal Clerk
[Signature]
Treasurer

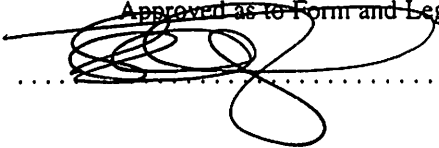
K#6
10.23.18

..... Resolution of the Township of Belleville, N. J.

No. 18-260
TITLE:

Date of Adoption . October 23, 2018

"RESOLUTION AWARDING A CONTRACT FOR GRANTS MAN SERVICES FOR THE TOWNSHIP OF BELLEVILLE"

Approved as to Form and Legality

Township Attorney

Factual contents certified to by
.....
Title

Mayor
Council Member CozzarelliPresents the following Resolution
Council Member *Rouell*Moved for the adoption of the Resolution
Seconded by Council Member *Cozzarelli*

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

WHEREAS, as a result of a public advertisement for the Request for Qualifications for the provision of Grantsman Services for the Township of Belleville, proposals were publicly read on October 11, 2018; and

WHEREAS, two proposals were received from the following; Bruno Associates, Inc. And Millennium Strategies, LLC; and

WHEREAS the Township of Belleville remains desirous of retaining the services of a grant writer in order to assist the Township obtaining funding for a variety of uses.

BE IT RESOLVED, that a contract for the provision of Grantwriter be awarded to Millennium Strategies, LLC, 60B Columbia Road, Suite 230, Morristown, NJ based on their qualifications to perform theses services in the amount of \$48,000.00 for a term of twelve (12) months payable at \$4,000.00 per month.

BE IT FURTHER RESOLVED,

1. That this award is contingent upon funds being available in the 2018 and 2019 municipal budget.
2. The Mayor and Municipal Clerk are authorized to enter into an agreement for professional services with Millennium Strategies, LLC with office at 60B Columbia Road, Suite 230, Morristown, New Jersey for a term of (twelve) 12 months.

3. Prior to the execution of the agreement for professional services, Millennium Strategies shall complete and submit a Business Entity Disclosure Certification which certifies that Millennium Strategies, LLC has not made any reportable contributions in excess of \$300.00 to a political or candidate committee in the Township of Belleville or County of Essex, in the previous one year, and that the contract will prohibit Millennium Strategies, LLC from making any reportable contributions in excess of \$300.00 through the term of the contract.
4. The Business Entity Disclosure Statement and Determinations of Value of Millennium Strategies, LLC has been placed on file with this resolution.
5. The vendor shall file any New Jersey ELEC forms as may be required in the connection with the foregoing.
6. The Agreement may be terminated for convenience by either party on thirty (30) days notice.
7. That a copy of this resolution shall be published as required by law, within ten (10) days of its passage.

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date Oct. 23, 2018

RECORD OF VOTE

COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO				X	STRUMOLO BURKE	X			
MELHAM	X								

Sign:

X—Indicates Vote N.V.—Not Voting AB—Absent

Certified to by me this 23rd day of Oct 2018

..... Kevin A. Cawagh
Municipal Clerk

..... Resolution of the Township of Belleville, N. J.

K#1
10:23:18

No. 8-261
TITLE:

Date of Adoption October 23, 2018

"RESOLUTION DESIGNATING OCTOBER 2018 AS BREAST CANCER AWARENESS MONTH IN THE TOWNSHIP OF BELLEVILLE"

Approved as to Form and Legality

Factual contents certified to by

[Signature]
Township Attorney

.....
Title

Mayor Mayor Melham

Council Member Presents the following Resolution

Council Member *Rovell* Moved for the adoption of the Resolution

Seconded by Council Member *Cozzarelli*

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

WHEREAS, Breast Cancer is the most common cause of cancer among American women and is second only to lung cancer as the leading cause of cancer-related death; and

WHEREAS, an estimated one in every eight women in the United States will develop breast cancer during their lifetime; and

WHEREAS, women 65 years of age and older are less likely to be screened for breast cancer with mammography than women 40 to 49 years of age, even though breast cancer risk increases with age; and

WHEREAS, October marks the anniversary of National Breast Cancer Awareness Month, which is dedicated to increasing awareness of breast cancer issues, especially the importance of early detection.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council of the Township of Belleville do hereby declare the month of October 2018 as Breast Cancer Awareness Month within the Township of Belleville.

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date *Oct. 23, 2018*

RECORD OF VOTE

COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO	X				STRUMOLO BURKE	X			
MELHAM	X			X					

Sign:

X—Indicates Vote

N.V.—Not Voting

AB—Absent

Certified to by me this *23rd Oct 2018* day of *Oct 2018*

[Signature]
Municipal Clerk

This Resolution when adopted must remain in the custody of the Municipal Clerk. Certified copies are available.

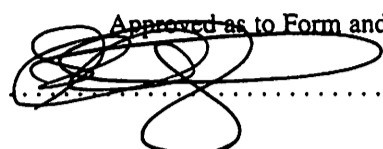
..... Resolution of the Township of Belleville, N. J.

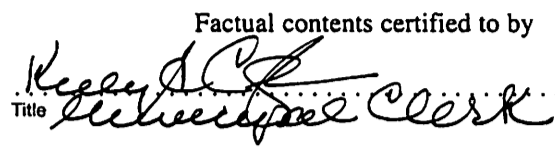
11-8
10-23-18

No. 18-262
TITLE:

Date of Adoption October 23, 2018

"RESOLUTION AUTHORIZING ISSUANCE OF PLENARY RETAIL CONSUMPTION LICENSES FOR THE PERIOD BEGINNING JULY 1, 2018 TO JUNE 30, 2019"

Approved as to Form and Legality

Township Attorney

Factual contents certified by

Title Municipal Clerk

Mayor
Council Member Kelly A. Cavanagh, Municipal Clerk, Presents the following Resolution
Council Member Rovell Moved for the adoption of the Resolution
Seconded by Council Member Cozzarelli

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

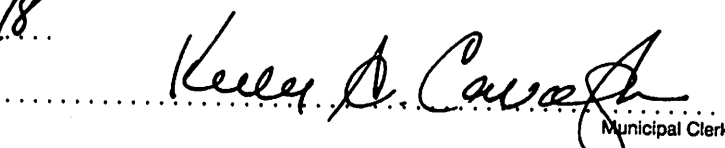
THAT, Plenary Retail Consumption Licenses issued to pursuant to an Act of Legislature of the State of New Jersey entitled, "An Act Concerning Alcoholic Beverages," passed December 6, 1993 and the various supplements thereto, be granted to the following named applicants for premises shown opposite said names:

- 0701-33-006-011 E Rental Systems, Inc.
(Pocket License)
(Special Ruling Required 33:1-12.39)
(2018-2019 License Term) (See attached)
- 0701-33-048-011 4 Guys, LLC
190 Passaic Avenue
(Inactive)
(Special Ruling Required 33:1-12.39)
(2018-2019 License Term) (See Attached)

BE IT FURTHER RESOLVED, that such license be signed by the Municipal Clerk and be delivered to the above named licenses, when said license is activated.

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date <u>Oct. 23, 2018</u>									
RECORD OF VOTE									
COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO					STRUMOLO BURKE	X			
MELHAM			X						
Sign:									
X—Indicates Vote			N.V.—Not Voting			AB—Absent			

Certified to by me this 23rd day of Oct, 2018


Municipal Clerk

This Resolution when adopted must remain in the custody of the Municipal Clerk. Certified copies are available.

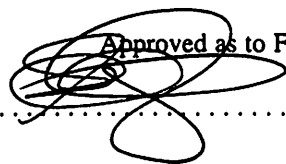
..... Resolution of the Township of Belleville, N. J.

R-7
10-23-18

No. 18-263

Date of Adoption December 23, 2018

TITLE: "RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH GARDEN STATE FIREWORKS, INC."



Approved as to Form and Legality

Factual contents certified to by

Township Attorney

Title

Mayor Kathy Rempusheski, Q.P.A.

Council Member Presents the following Resolution

Council Member *Rovell* Moved for the adoption of the Resolution

Seconded by Council Member *Cozzarelli*

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

WHEREAS, the Santore Brothers, t/a Garden State Fireworks, Inc., located in Millington, New Jersey entered into an agreement to provide a fireworks display for the July 4, 2018 celebration, on July 1, 2018 by Resolution # 23; and

WHEREAS, such services have exceeded the original contract in the amount of \$13,000.00; and

WHEREAS, the Director of Recreation recommended the following change order from said contract:

CHANGE ORDER NO. 1: Increase the total amount of shells, pieces & effects:
\$5000.00

WHEREAS, funds are available from account # 8-01-28-370 and have been certified by the Chief Financial Officer, said certification being attached to this resolution; and

NOW, THEREFORE, **BE IT RESOLVED** by the Municipal Council of the Township of Belleville, County of Essex, State of New Jersey, that Change Order No. 1, in the amount of \$5000.00 be and is hereby approved.

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date <i>Dec. 28, 2018</i>									
RECORD OF VOTE									
COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO				X	STRUMOLO BURKE	X			
MELHAM	X								
Sign:									
X—Indicates Vote			N.V.—Not Voting			AB—Absent			

Certified to by me this *28th* day of *Dec.* 2018.

Kevin D. Carr
Municipal Clerk

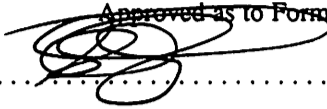
..... Resolution of the Township of Belleville, N. J.

R# 10
10-23-18

No. 18.264
TITLE:

Date of Adoption October 23, 2018

"RESOLUTION CONGRATULATING EXODUS HAIR STUDIO, INC. FOR BEING NAMED THE TWENTY-FIFTH BEST BARBER SHOP IN NEW JERSEY."

Approved as to Form and Legality

Township Attorney

Factual contents certified to by
.....
Title

Mayor Council Member Mayor Melham and Council Member CozzarelliPresents the following Resolution

Council Member RovellMoved for the adoption of the Resolution

Seconded by Council Member Cozzarelli

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

WHEREAS, the Mayor and Municipal Council of the Township of Belleville wish to congratulate Exodus Hair Studio, Inc. for being named the twenty-fifth best barber shop in New Jersey by The Star-Ledger; and

WHEREAS, Exodus Hair Studio, Inc. located at 478 Washington Avenue is owned and operated by Gustavo who is known for providing a excellent cut by a true artist who is passionate, detail oriented and truly a master at his craft while providing an awesome experience keeping his guests entertained with friendly and interesting conversation; and


WHEREAS, The Star-Ledger recently published an article naming New Jersey's thirty-five best barber shops according to Yelp out of the hundreds of shops around the state; and

WHEREAS, Exodus Hair Studio, Inc. was listed as the twenty-fifth best barber shop, a distinction which Exodus Hair Studio and Gustavo are truly deserving.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Council of the Township of Belleville extend its congratulations to Exodus Hair Studio, Inc. and Gustavo for being listed as the twenty-fifth best barber shop in New Jersey and wish Exodus Hair Studio and Gustavo continued prosperity and success in the years to come.

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date <u>Oct. 23, 2018</u>									
RECORD OF VOTE									
COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO				X	STRUMOLO BURKE	X			
MELHAM	X								
Sign:									
X—Indicates Vote			N.V.—Not Voting			AB—Absent			

Certified to by me this 23rd day of Oct. 2018


Municipal Clerk

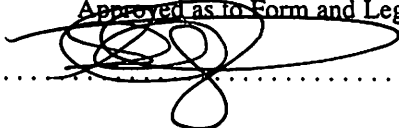
No. 18-265
TITLE:

Date of Adoption October 23, 2018

**RESOLUTION ESTABLISHING ERRATA AND REVISIONS
TO THE TOWNSHIP OF BELLEVILLE EMPLOYEE MANUAL**

Approved as to Form and Legality

Factual contents certified to by


Township Attorney

Title

Mayor
Council Member Presents the following Resolution

Council Member Rovell Moved for the adoption of the Resolution

Seconded by Council Member Cozzarelli

RESOLVED BY THE MUNICIPAL COUNCIL OF BELLEVILLE, N. J.:

WHEREAS, the Municipal Excess Liability Joint Insurance Fund (MEL) requires that the Township of Belleville make modifications to the Employee Manual; and

WHEREAS, the Township of Belleville has designated on or about October 1st of each year to make such modifications; and

WHEREAS, the modifications attached hereto to the Employee Manual have been reviewed by the Township Manager and approved for incorporation into the Employee Manual.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Belleville that the Township's personnel policies and procedures are hereby amended according to the ERRATA and Revisions attached to this Resolution.

BE IT FURTHER RESOLVED that the policies set forth in the ERRATA and Revisions are hereby approved for implementation by the Township and that they be distributed to all Directors, Department heads, supervisors and employees forthwith.

Adopted by the Municipal Council of the Township of Belleville, N. J. — Date OCT. 23, 2018

RECORD OF VOTE

COUNCIL MEMBER	YES	NO	N.V.	AB.	COUNCIL MEMBER	YES	NO	N.V.	AB.
COZZARELLI	X				NOTARI	X			
DE PEÑA	X				ROVELL	X			
GRAZIANO				X	STRUMOLO BURKE	X			
MELHAM	X								


Sign:

X—Indicates Vote

N.V.—Not Voting

AB—Absent

Certified to by me this 23rd day of Oct. 2018


Municipal Clerk

This Resolution when adopted must remain in the custody of the Municipal Clerk. Certified copies are available.

ERRATA AND REVISIONS

TOWNSHIP OF BELLEVILLE EMPLOYEE MANUAL

The materials set forth herein constitute corrections and modifications of language set forth in your bound Township of Belleville Employee Manual. This page should be affixed to the front of the manual.

UNDER SECTION ONE:

Specific Personnel Policies:

Americans with Disabilities Act Policy/New Jersey Pregnant Worker's Fairness Act:

(DELETE ENTIRE CONTENT AND SUBSTITUTE THE LANGUAGE)

In compliance with the Americans with Disabilities Act, the ADA Amendments Act and the New Jersey Law Against Discrimination as amended by the New Jersey Pregnant Worker's Fairness Act (LAD), the Township of Belleville does not discriminate based on disability, pregnancy, pregnancy related medical condition or childbirth. The Township of Belleville will endeavor to make every work environment handicap assessable and all future construction and renovation of facilities will be in accordance with applicable barrier-free Federal and State regulations and the Americans with Disabilities Act Accessibility Guidelines, as well as the ADA Amendments Act.

It is the policy of the Township of Belleville to comply with all relevant and applicable provisions of the Americans with Disabilities Act, the ADA Amendments Act and LAD. We will not discriminate against any employee or job applicant with respect to any terms, conditions or privileges of employment on the basis of a known or perceived disability, pregnancy, childbirth, breastfeeding, or pregnancy related medical condition. We will also make reasonable accommodations to known physical or mental limitations of all employees and applicants with disabilities or pregnant, provided that the individual is otherwise qualified to safely perform the essential functions of the job and also provided that the accommodation does not impose undue hardship on the Township of Belleville.

The Township of Belleville shall engage in an interactive dialogue with disabled/pregnant employees and prospective disabled/pregnant employees to identify reasonable accommodations or their respective physician. In the case of an employee breastfeeding her infant child, the accommodation shall include reasonable break time each day to the employee and a suitable room or other location with privacy, other than a toilet stall, in close proximity to work area for the employee to express breast milk for the child.

All decisions with regard to reasonable accommodation shall be made by the Township Manager. Employees who are assigned to a new position as a reasonable accommodation will receive the salary for their new position. The Americans with Disabilities Act does not require the Township of Belleville to offer permanent "light duty", relocate essential job functions, or provide personal use items such as eyeglasses, hearing aids, wheelchairs, etc.

Employees should also offer assistance, to the extent possible, to any member of the public who requests or needs an accommodation when visiting Township of Belleville facilities. Any questions concerning proper assistance should be directed to the Township Manager.

UNDER SECTION TWO:

Communication Media Policy is amended to be:

"Communication Media/Social Media Policy"

(DELETE ENTIRE CONTENT AND SUBSTITUTE THE LANGUAGE)

The Township of Belleville Communication Media are the property of the Township of Belleville and, as such, are to be used for legitimate business purposes only. For purposes of this Communication Media Policy, "Communication Media" includes all electronic media forms provided by the Township of Belleville, such as cell phones, smart phones, computers, electronic tablets, access to the internet, voicemail, email, and fax. Employees are restricted from accessing or using the company's Communication Media for personal purposes during company time on company equipment without prior authorization from the Administration to do so.

All data stored on and/or transmitted through Communication Media is the property of the Township of Belleville. For purposes of this policy, "Data" includes "electronically-stored files, programs, tables, data bases, audio and video objects, spreadsheets, reports and printed or microfiche materials which serve Township of Belleville business purpose, regardless of who creates, processes or maintains the data, or whether the data is processed manually or through any of the Township of Belleville mainframe, midrange or workstations; servers, routers, gateways, bridges, hubs, switches and other hardware components of the Township of Belleville local or wide-area networks."

The Township of Belleville respects the individual privacy of its employees. However, employee communications transmitted by the Township of Belleville. Communication Media are not private to the individual. **All Communication Media and all communications and stored information transmitted, received, or contained in or through such media may be monitored by the Township of Belleville. The Township of Belleville reserves the absolute right to access, review, audit and disclose all matters entered into, sent over, placed in storage in the Township of Belleville Communication Media.** By using the Township of Belleville equipment and/or Communication Media, employees consent to have such use monitored at any time, with or without notice, by the Township of Belleville personnel. The existence of passwords does not restrict or eliminate the Township of Belleville ability or right to access electronic communications.

However, pursuant to New Jersey law the Township of Belleville cannot require the employee to provide the password(s) to his/her personal account(s).

All email, voicemail and Internet messages (including any technology-based messaging) are official documents subject to the provisions of the Open Public Records Act (NJSA 47:1A-1). Employees of the Township of Belleville are required to use the assigned municipal email account for ALL Township of Belleville business and correspondence. The use of private email accounts for ANY Township of Belleville business or during business hours is strictly prohibited. Employees are hereby advised that if they conduct work-related business on their personal emails, cell phones, or other personal Communication Media, it is also subject to the provisions of the Open Public Records Act. However, nothing in this social media policy prevents employees from using his/her own personal Communication Media during the employee's non-working hours to engage or participate in protected concerted activities pursuant to the National Labor Relations Act. Protected concerted activities include when an employee addresses group concerns with the employer; forms, joins or helps a labor organization; initiates, induces or prepares for group action; or speaks on behalf of or represents other employees. Nevertheless, employees are encouraged to resolve workplace grievances internally by discussing issues with their supervisor and/or the Administration, and are asked to refrain from posting comments or materials on Communication Media that can be viewed as malicious, obscene, threatening, intimidating, or that could create a hostile work environment on the basis of race, sex, disability, religion or any other status protected by law if the employee chooses to address their grievances using Communication Media.

Employees can only use the Township of Belleville Communication Media for legitimate business purposes. Employees may not use the Township of Belleville Communication Media in any way that is defamatory, obscene, or harassing or in violation of any Township of Belleville rules or policy. Examples of forbidden transmissions or downloads include sexually-explicit messages unwelcome propositions; ethnic or racial slurs; or any other message that can be construed to be harassment or disparaging to others based on their actual or perceived age, race, religion, sex, sexual orientation, gender identity or expression, genetic information, disability, national origin, ethnicity, citizenship, marital status or any other legally recognized protected basis under federal, state or local laws, regulations or ordinances. Further, discriminatory remarks, harassment, bullying, threats of violence and similar behavior that is not tolerated in the workplace are also not acceptable through Communication Media, whether same is performed on the Township of Belleville equipment or on the employee's own personal Communication Media.

All employees, who have been granted access to electronically-stored data, must use a logon ID assigned by the Township of Belleville. Certain data, or applications that process data, may require additional security measures as determined by the Township of Belleville. Employees must not share their passwords; and each employee is responsible for all activity that occurs in connection with their passwords.

Information security is necessary to protect the Township of Belleville's information (data and software) from accidental or intentional unauthorized disclosure, modification, or loss. Information security is managed under guidelines dealing with identification, authentication, authorization, production environment, and ability to audit. All employees should be familiar with such security measures adopted by the Township of Belleville.

All employees may access only data for which the Township of Belleville has given permission. All employees must take appropriate actions to ensure that the Township of Belleville data is protected from unauthorized access, use or distribution consistent with these policies. Employees may not access or retrieve any information technology resource and store information other than where authorized. All Township of Belleville data must be stored centrally as required by the Township of Belleville. This provides greater security, and ensures backup of all Township of Belleville data is performed.

Employees must not disable anti-virus and other implemented security software for any reason, in order to minimize the risk of introducing computer viruses into the Township of Belleville computing environment.

Employees may not install, modify or remove ANY hardware device, software application, program code, either active or passive, or a portion thereof, without the express written permission from the Township of Belleville. Employees may not upload, download, or otherwise transmit commercial software or any copyrighted materials belonging to parties outside of the Township of Belleville, or licensed to the Township of Belleville. Employees shall observe the copyright and licensing restrictions of all software applications and shall not copy software from internal or external sources unless legally authorized. Workstation settings and configurations and network settings must not be modified by unauthorized employees. Internet security settings (where applicable) must not be changed. The foregoing includes but is not limited to the systems Network ID (or Computer Name), IP Address, Gateway and DNS addresses etc.

Social Media and its uses in government and daily life are expanding each year; however, information posted on a website is available to the public; therefore, employees must adhere to the following guidelines for their participation in social media. Only those Employees directly authorized by the Administration may engage in social media activity during work time through the use of the Township of Belleville Communication Media, as it directly relates to their work and it is in compliance with this policy.

Employees must not reveal or publicize confidential Township of Belleville information. Confidential proprietary or sensitive information may be disseminated only to individuals with a need and a right to know, and where there is sufficient assurance that appropriate security of such information will be maintained. Such information includes, but is not limited to the transmittal of personnel information such as medical records or related information. In law enforcement operations, confidential, proprietary or sensitive information also includes criminal history information, confidential informant identification, and intelligence and tactical operations files.

No Township of Belleville employee shall post internal working documents to social media sites. This includes, but is not limited to, screenshots of computer stations, pictures of monitors and/or actual documents themselves without the prior approval of the Township Manager. In addition, employees are prohibited from releasing or disclosing any photographs, pictures, digital images of any crime scenes, traffic crashes, arrestees, detainees, people or job related incident or occurrence taken with the Township of Belleville Communication Media to any person, entity, business or media or Internet outlet whether on or off duty without the express written permission of the Township Manager. Except in "emergency situations, Employees are prohibited from taking digital images or photographs with media equipment not owned by the Township of Belleville. For purposes of this section, an "emergency situation" involves a sudden and unforeseen combination of circumstances or the resulting state that calls for immediate action, assistance or relief, and may include accidents, crimes and flights from accidents or crimes and the employee does not have access to the Township of Belleville Communication Media. If such situation occurs, employee agrees that any images belong to the Township of Belleville and agree to release the image to the Township of Belleville and ensure its permanent deletion from media device upon direction from the Township of Belleville.

No media advertisement, electronic bulletin board posting or any other communication accessible via the Internet about the Township of Belleville or on behalf of the Township of Belleville, through the use of the Township of Belleville's Communication Media, may be issued unless it has first been approved by the Township of Belleville's Administration. Specifically, employees are forbidden from using the Township of Belleville's Communication Media to impersonate the employer; to make statements on behalf of the employer without authorization; and/or to make statements that can be construed as establishing what the employer's official position or policy is on any particular issue. In addition, employees are prohibited from placing or posting on the Internet through the employer's Communication Media or the employee's own personal media, either during working or non-working hours, any employer-related confidential, sensitive or other employer information of a proprietary nature, including but not limited to employer records or documents, trade secrets, internal reports, tips based on inside information that may be considered insider trading, screenshots of computer stations, pictures of monitors and/or actual documents of the employer, any photographs, pictures, digital images of any crime scenes, traffic crashes, arrestees, detainees, people or job-related incidents or occurrences.

Because (authorized) postings placed on the Internet through use of the Township of Belleville Communication Media will display on the Township of Belleville's return address, any information posted on the Internet must reflect and adhere to all of the Township of Belleville's standards and policies.

All users are personally accountable for messages that they originate or forward using the Township of Belleville's Communication Media. Misrepresenting, obscuring, suppressing, or replacing a user's identity on any Communication Media is prohibited. "Spoofing" (constructing electronic communications so that it appears to be from someone else without a legitimate authorized purpose and authorized by the Township Manager is prohibited.

Employees must respect the laws regarding copyrights, trademarks, rights of public and other third-party rights. Any use of the Township of Belleville name, logos, service marks or trademarks outside the course of the employee's employment, without the express consent of the Township of Belleville is strictly prohibited. To minimize the risk of a copyright violation, employees should provide references to the source(s) of information used and cite copyrighted works identified in online communications.

If employees choose to identify themselves as a Township of Belleville employee on their personal social media accounts and even those that do not should be aware that he or she may be viewed as acting on behalf of the Township of Belleville, as such no employee shall knowingly represent themselves as a spokesperson of the Township of Belleville, post any comment, text, photo, audio, video or other multimedia file that negatively reflects upon the Township of Belleville expresses views that are detrimental to the Township of Belleville's mission or undermine the public trust or is insulting or offensive to other individuals or to the public in regard to religion, sex, race or national origin. Township of Belleville employees are encouraged to exercise extreme caution posting photographs of themselves in uniform or in situations where they can be readily identified as Township employees.

To the extent that employees use social media outside their employment while engaging in protected concerted activities as defined above, employees will not be subject to discipline or retaliation for expressing views, opinions, and/or facts surrounding the Township of Belleville's employment policies. For all other communications by employees on personal social media sites in which matters related to the Township of Belleville are discussed, employees must add a disclaimer on the front page stating that the posting does not express the views of the Township of Belleville, and that the employees are expressing their own personal views. For example: **"The views expressed on this website/web log are mine alone and do not necessarily reflect the views of my employer."** The disclaimer must be placed in a prominent position and repeated for each posting that is expressing an opinion related to the Township of Belleville or the Township of Belleville's business, with the exception of postings and social media communications by employees engaging in protected concerted activities. Employees are advised that if they post information on social media that is in violation of either the terms and conditions of the within social media policy, or in violation of federal, state, or local laws, the disclaimer will not shield them from disciplinary action. However, no retaliation or discipline will result if and when employees are engaging in protected concerted activity, and/or choose to report inappropriate social media activities to the Township of Belleville Administration.

Nothing in these policies is designed to interfere with, restrain, or prevent social media communications by employees engaging in protected concerted activities regarding wages, hours, or other terms and conditions of employment pursuant to the National Labor Relations Act. All Township of Belleville employees have the right to engage in or refrain from such activities.

Use of Internet:

The Township of Belleville provides Internet access to its employees in order to make available a vast array of information resources and to allow participation in and access to increasing county and state resources.

Employees must comply with all policies adopted by the Township of Belleville, including but not limited to policies regarding prohibition of discrimination and harassment and all applicable federal, state and local laws, including laws governing the transmission and dissemination of information while accessing the Internet.

Employees who are using the Internet may not:

- Use the network to make unauthorized entry into other computational, informational or communication services or resources;
- Distribute unsolicited advertising;
- Invade the privacy of others;
- Make any attempt to damage computer equipment or software;
- Engage in any activity that is harassing or defamatory;
- Use the Internet for any illegal activity, including violation of copyright or other rights of third parties, or in a manner inconsistent with the Township's tax-exempt status or its proper operation; and/or
- Download unauthorized software, fonts, templates or scripts.

As stated in the Communications Policy above the (local unit type) reserves the right to monitor the employee's Internet usage. In addition the (local unit type) has the right to restrict access to specific types of prohibited content through the use of a content filtering system.

UNDER SECTION THREE:

Open Public Meetings Act Procedure concerning Personal Matters: (Delete the entire paragraph and substitute the language)

Discussions by the governing body or any public body of the Township of Belleville concerning appointment, termination, terms and conditions of employment, performance evaluation, promotion or discipline of any current or prospective officer or employee shall be in closed session, with the right of the employee to be present, unless the individual requests in writing that the discussion be held in open session. Such request must be granted. Prior to the discussion by the governing body or any body of the Township of Belleville concerning such matters, the Clerk shall notify the affected person(s) of the meeting date, time and place, the matters to be discussed and the person's right to request that the discussion occur in open session. In the event more than one person is affected by the discussion and one of the affected persons does not request that the discussion be in open session, then the discussion shall be in closed session.

Additionally, whenever the governing body or any public body of the Township of Belleville intends to act on a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employees employed or appointed by the governing body or any public body of the (local unit type), then that governing body or that public body of the (local unity type) must provide notice of said intended action to said prospective public officer or employee or current public officer or employees. Prior to the matter being acted on, the Clerk shall notify the affected person(s) of the meeting date, time and place, the matters to be discussed.

Managerial/Supervisory Procedures:
(Delete Criminal Background Checks and substitute language)

Criminal Background Checks: Criminal background checks are required of all candidates. 18 years old and older, whether paid or volunteer, that may work directly or indirectly with children/youth/minors in accordance with the procedures outlined in the Section of this ordinance entitled "Background Checks and Procedures for Candidates, Employees and Volunteers".

(Add)

Employability Proof: After acceptance, but before starting employment, all new employees shall be required to fill out an employment verification form (I9) and to provide acceptable proof of right to employment in the United States.

Background Checks and Procedures for Candidates, Employees and Volunteers:
(Add entire content)

Background checks required: Criminal background checks are required of all candidates over the age of 18, whether for paid or volunteer positions, who will be working directly or indirectly with children/youth/minors. Background Criminal background checks will also be administered performed every three years for each employee or volunteer that works directly or indirectly with children/youth/minors every three years... The exact titles of employees subject to background checks are (locally defined, but at a minimum should include all recreational positions, crossing guards, library positions, and maintenance and administrative positions pertaining to such programs).

Background check procedure: The Township Manager will perform or initiate criminal background checks and be the recipient of reports from outside agencies or contractors. These reports shall include, but are not limited, to court records; police department and corrections agency records; registries or watch lists; state criminal record repositories; and the Interstate Identification Index maintained by the FBI. The Township Manager will discuss potentially disqualifying information received with the employee's or volunteer's department head, and a determination that the information is disqualifying shall be made based on whether the disqualification is job-related for the position and is consistent with business necessity. Written information received as a result of a "Request for Criminal History Record Information For A Noncriminal Justice Purpose" will be destroyed immediately after it has served its authorized purpose, as required by the State Police. Such information will be kept confidential and will not be published or disclosed in any manner not consistent with the procedures listed herein. Such information will not be deemed a public record under P.L. 1963, c.73 (C:47:1A-1, et seq.) as amended and supplemented by P.L. 2001, c.404 (C:47:1A-5, et seq.).

When a disqualification decision has been made as a result of the employer's "targeted screening process" described below, the Township Manager will inform the candidate, volunteer, or employee, in writing, of any information that would disqualify the person from working with children/youth. If the Township of Belleville contracts with an outside vendor to process the background checks, that contractor may be authorized to inform the person in writing of any information that would disqualify the person from working with children/youth/minors. In addition, the individual shall be advised that he/she has the opportunity to explain the criminal record and to demonstrate why the exclusion based on the employer's targeted screening process should not apply to him/her under the circumstances. This information may include evidence of an error in the criminal record; facts surrounding the conviction; age at the time of the conviction and/or release from prison; evidence of a clean criminal and employment record since release; rehabilitation efforts; positive references; and evidence that he/she is bondable. Thereafter, the employer shall give the individual further consideration. Existing employees or volunteers will be placed on immediate suspension pending the outcome of a hearing or appeal. Employee suspensions may be with or without pay at the discretion of the Township Manager.

Conditions Under Which An Employee Will Be Disqualified From Working With Children/Youth: A candidate, volunteer, or employee may be disqualified from employment in a position that works with children/youth/minors if that person's criminal record history background check reveals a record of conviction of any of the following crimes and disorderly persons offenses as defined by New Jersey law or by analogous laws in other States:

- Homicide (N.J.S.A. 2C:11)
- Assault, reckless endangerment, threats, stalking (N.J.S.A. 2C:12)
- Kidnapping (N.J.S.A. 2C:13)
- Sexual Offenses (N.J.S.A. 2C:14)
- Offenses Against the Family, Children and Incompetents (N.J.S.A. 2C:24)
- Controlled Dangerous Substances (N.J.S.A. 2C:35 except for 2C:35-10(a)4)
- Robbery (N.J.S.A. 2C:15)
- Theft (N.J.S.A. 2C:20)

A disqualification from any position will be based only on a conviction for one or more of the above disqualifying crimes and offenses. As a result of the employer's targeted screening process, by which the employer has taken into account the following factors:

(a) The nature and gravity of the offense or conduct, including the consideration of (i) the harm caused by the crime; (ii) the legal elements required to prove the crime; and (iii) the classification of the crime (i.e., felony or misdemeanor, etc.); (b) The time that has elapsed since the offense, conduct, and/or completion of the sentence; (c) The nature of the job held or sought, including the consideration of: (i) the job duties (not merely the job title); (ii) the level of supervision to be provided; (iii) the working environment (e.g., private home, outdoors, warehouse); (iv) interaction with others, especially with vulnerable individuals such as children/youth/minors; and (v) the relationship of the criminal history to the job to be performed. An acquittal, a dismissal, successful completion of Pre-Trial Intervention (PTI), or an expungement of a criminal offense, including a disqualifying criminal offense, is not a disqualifying conviction. Further, an arrest record standing alone may not be used to disqualify a candidate, volunteer, or employee from an employment opportunity. However, the employer may make a disqualification decision based on the conduct underlying the arrest if the conduct makes the individual unfit for the position in question, in which case the conduct, not the arrest, is relevant for employment purposes.

Appeal Process: The Appeals Committee will be comprised of the Township Manager, Police Chief or other designated superior officer, and Personnel Administrator.

Once a candidate, employee or volunteer has been notified of a disqualifying conviction, the employee has 14 calendar days to file a Notice of Appeal with the Township of Belleville. Such Notice of Appeal must be sent in writing to the Township Manager. The Notice of Appeal shall include a Notice of Rehabilitation and/or a Notice that the information is inaccurate or incorrect, pursuant to NJAC 13:59-1.6.

During the 14-day period listed above, and until the issuance of the decision of the Appeals Committee, an employee will be on a suspension with pay, pending the outcome of the Notice of Appeal. In making a determination on the appeal, the following information will be considered:

1. The nature and responsibility of the position which the convicted individual would hold, has held, or currently holds, as the case may be.
2. The nature and seriousness of the crime or offense.
3. The circumstances under which the crime or offense occurred.
4. The date of the crime or offense.
5. The age of the individual when the crime or offense was committed.
6. Whether the crime or offense was an isolated or a repeated incident.
7. Any social conditions which may have contributed to the commission of the crime or offense.
8. Any evidence of rehabilitation, including good conduct in prison or in the community, counseling or psychiatric treatment received.
9. Acquisition of additional academic or vocational schooling, successful participation in correctional work-release programs, or the recommendation of those who have had the individual under their supervision.

The Township of Belleville will issue a written determination on the employee's appeal of their disqualifying conviction, setting forth the reasons for the determination.