



## Applying for a Permit to Carry a Handgun

The following instructions are the same for the initial and renewal application.

**You must apply in person.**

***\*Please call 973-450-3191 PRIOR to dropping off application\****

### Required Documents:

1. Driver's License and Birth Certificate **OR** Driver's License and Passport **OR** Driver's License and Naturalization Paperwork/Green Card
2. One (1) State of New Jersey Applications for Permit to Carry a Handgun, form SP642. Must be double sided, **TYPED** and notarized. **Municipal code is 0701.**
3. Consent for Mental Health Search, form SP066.
4. Two (2) color passport size photographs
5. Submit proof of qualification with a certified firearms instructor along with firearms instructor proof of certification.
6. A money order in the amount of **\$50.00** payable to the **New Jersey State Police** must accompany this application when submitted to a municipality along with an additional money order in the amount of **\$150.00** payable to the **Township of Belleville- Police Department**
  - Application and Mental Health form are found on NJ FARS website under forms to download.
  - ALL APPLICANTS (Initial and Renewal) for Permit to Carry a Handgun **MUST** be fingerprinted. **Instructions will be provided at the time of application.**
  - Permit To Carry is **VALID** for **TWO (2)** years from the time of approval.